

Whitevale Golf Club
Long Range Planning Committee (LRPC) – 2025 Executive Summary

LRPC – 2025 Year Beginning Assessment:

The 2025 LRPC reviewed and accepted the following recommendations from the 2024 LRPC:

- **LRP Committee:** Review the 2024 LRP Workbook, LRPC Committee Minutes and key documents and update and revise at every meeting.
- **Golf Course Master Plan:** Continue to work with the Golf Committee to support the successful implementation of the Bunker Renovation Project in 2024-25 and identify any new long-range projects for the LRP Workbook.
- **WGC Strategic Plan:** Carry out the annual review of the WGC Strategic Plan 2024-28 and update as appropriate.
- **Capital Reserve Fund Refresh:** Continue to work with the Finance Committee, to implement a plan to ensure the fund is resourced and managed appropriately.
- **Five (5) Year Capital Plan:** Using the Asset Management Plan from Club Benchmarking, work with the Finance Committee to integrate their Board approved 5 Year Capital Plan into the LRP Workbook.
- **Infrastructure/Asset Plan:** Work with the GM/COO and the Board to review and update the annual infrastructure/asset plan and amend the LRP Workbook accordingly.
- **LRP Workbook and Executive Summary:** Have LRP Committee members work with the appropriate Board Committees to review and update the 2025 LRP Workbook and complete the 2025 LRP Executive Summary as a reference document for the 2025 AGM.
- **Government Liaison Plan:** Continue to foster relationships with local, provincial, and federal government officials and key stakeholders. Continue to gather, review, and catalogue all land development documents (maps, contacts, contracts, memorandums, etc.) that may impact the WGC members and property.

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- **Record Retention Plan:** Work with the GM/COO and staff to review and recommend a records retention plan and to digitize all current records. The records retention plan should include the requirement for all Board, Committee, sub-committee and working group meetings to have agendas and minutes recorded and stored digitally.
- **Stakeholder Management Plan:** In 2025, develop a Stakeholder Management Plan for inclusion into the LRP Workbook.
- **Succession Plan:** Develop a succession plan to identify, recruit and retain new volunteers for the Board and Committees.

2025 LRP Committee Goals:

- Review and update the Long-Range Planning Document (LRP Workbook, Executive Summary, Policies/Procedures)
- Develop the 2025 LRP Workbook with as much data as is known and add place holders for new information when available
- Review and update the Asset Management Plan to make sure all assets are included in the LRP Workbook
- Continue to work with the Golf Committee to review the 2020 Draft Golf Course Master Plan and add key decisions/costs to the LRP Workbook and delete those plans that are no longer under consideration
- Work with the Finance Committee to recommend how WGC can finance future capital or operating projects, both planned and unexpected (i.e. washroom project)
- Review the current Strategic Plan documents and amend/refresh as required
- Develop a Records Retention Plan
- Develop a Stakeholder Management Plan
- Develop a Succession Plan
- Develop a set of recommendations for the 2026LRP Committee

2025 Achievements:

Throughout the 2025 year the LRPC worked diligently to complete all the goals the LRPC established. The following achievements were completed:

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- Reviewed and updated the Long-Range Planning Workbook with current deliverables, priorities, leadership, timelines, budget, milestones, and results.
- Worked with the WGC GM/COO to review and update the 20-year Asset Management Plan to make sure all assets over \$2,500 are identified with their current service life and replacement costs (estimated based on assumptions which can change, such as inflation and life span).
- Reviewed and updated the 2020 Draft Golf Course Master Plan with the Co-Chair of the Golf Committee to include an updated plan for the LRP Workbook.
- Worked with the GM/COO and the Golf Committee to update the Bunker Renovation Project for the LRP Workbook.
- Supported the Finance Committee and their recommendation that any future capital or operating expenses (planned and unexpected) should be financed using the Club's operating line of credit to spread the costs over a longer time horizon for the benefit of current and new members.
- Reviewed the work of the 2023 Strategic Plan sub-committee and discussed updates for the Board-approved 2024-28 WGC Strategic Plan. The Committee agreed that further work will take place in 2026.
- The Board-appointed Government Liaison position continued to foster relationships with the City of Pickering, the Region of Durham and key stakeholders to:
 - learn more about development plans for the lands surrounding WGC;
 - update information on the proposed Whitevale Bypass and its impact on a new access road into and out of WGC;
 - be informed on the City of Pickering's plan to make road improvements to Whitevale Road and North Road.
- Paused discussions with Bell on the construction of a new cell tower on land owned by the WGC. Bell advised that the project remains on hold for operational reasons.
- Developed a Stakeholder Management Plan to foster relationships with key stakeholders and keep abreast of any new trends, issues or decisions that may impact WGC.

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- Developed a Succession Plan to identify, recruit and retain new volunteers for the Board and Committees. This Plan will complement the work of the 2026 Nominating Committee.
- Developed a set of recommendations for the 2026 LRP Committee.

Key Recommendations for the 2026 LRP Committee:

- **LRP Committee:** Review the 2025 LRP Workbook, LRPC Committee Minutes and key documents and update and revise at every meeting.
- **Golf Course Master Plan:** Continue to work with the Golf Committee to identify any new long-range projects for the LRP Workbook.
- **WGC Strategic Plan:** Carry out the annual review of the WGC Strategic Plan 2023-28 and update as appropriate.
- **Capital Reserve Fund:** Continue to work with the Finance Committee and their recommendation that any future capital or operating expenses (planned and unexpected) should be financed using the Club's operating line of credit to spread the costs over a longer time horizon for the benefit of current and new members.
- **5-Year Capital Infrastructure/Asset Plan:** Work with the GM/COO and the Board to review and update the annual infrastructure/asset plan and amend the LRP Workbook accordingly.
- **LRP Workbook and Executive Summary:** Have LRP Committee members work with the appropriate Board Committees to review and update the 2026 LRP Workbook. The 2026 LRP Executive Summary should be prepared and presented to the Board of Directors for approval and both documents should be posted on the WGC website as reference documents for the membership on or after the 2026 AGM.
- **Government Liaison Plan:** Continue to foster relationships with local, provincial, and federal government officials and key stakeholders. Continue to gather, review, and catalogue all land development documents (maps, contacts, contracts, memorandums, etc.) that may impact the WGC members and property.

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- **Record Retention Plan:** Work with the GM/COO and staff to develop a records retention plan and to digitize all past and current records. The records retention plan should include the requirement for all Board, Committee, sub-committee and working group meetings to have agendas and minutes recorded and stored digitally.
- **Stakeholder Management Plan:** In 2026, continue to review, update and implement the WGC Stakeholder Management Plan to foster relationships with key stakeholders and keep abreast of any new trends, issues or decisions that may impact WGC.
- **Succession Plan:** In 2026, continue to review, update and implement the 2025 WGC Succession Plan to identify, recruit and retain new volunteers for the Board and Committees.