

# Whitevale Golf Club – On-Course Emergency Action Plan (EAP)

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 **Call: 365-275-6625**

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(This is the direct line for all on-course emergencies and will connect to the designated emergency response personnel.)

## Step-by-Step Emergency Procedure

### 1. Assess the Situation

- Ensure your safety before approaching the scene.
- Quickly determine the nature and severity of the emergency (e.g., medical emergency, lightning strike, lost person, injury, fire).

### 2. Call for Help

- Immediately dial 365-275-6625.
- Provide the following details:
  - Nature of the emergency
  - Exact location on the course (e.g., Hole 6, near the green)
  - Number of people involved
  - Any urgent medical needs (e.g., CPR required)

### 3. Members need Alert Nearby Staff/Golfers & Secure the Area

- Send a nearby person to the clubhouse or nearest course staff member if the phone service is unavailable.
- Keep non-essential people clear of the area.

### 4. Provide First Aid (if trained) Staff will be dispatched to the scene to aid

- If safe and qualified to do so, administer first aid or CPR.
- Staff will grab AED if needed and available (note location of AEDs below).
- Stay with the person until help arrives.

### 5. Stay in Communication

- Remain on the line (if applicable) with staff to keep the contact informed of any updates.
- Staff will coordinate responders or additional staff.

## After the Emergency

- Complete an Incident Report with all involved staff.
- Review with management to determine any follow-up action or policy updates.